



MANOHAR PARRIKAR INSTITUTE FOR  
DEFENCE STUDIES AND ANALYSES

मनोहर पर्रिकर रक्षा अध्ययन एवं विश्लेषण संस्थान

**MP-INSTITUTE FOR DEFENCE STUDIES AND ANALYSES**

**No 1 Development Enclave, Rao Tula Ram Marg,**

**Delhi Cantt, New Delhi – 110 010**

Ph. No., 26145352 Extn.7305/7312

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File No: MP-IDSA/EM/BM/2023/REPAIR WORK Dated: 05 Jul 2023

**QUOTATION FOR MISCELLANEOUS CIVIL WORK AT FOYER AREA**

**SUB HEAD: ALUMINIUM SHEET COVERING FOR FALSE CELLING GAPS AT  
FIRST FLOOR CONNECTING CORRIDOR**

Quotations are invited under single bid system from bonafide and experienced Firm/ Contractor for "Miscellaneous civil work at Foyer area" to cover the gaps in false ceiling of the bridge corridor on the first floor with Aluminium sheet and other allied work as per scope of work at MP-IDSA premises located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110 010.

**Eligibility Criteria:** The bidder must fulfil the following eligibility criteria and should submit the following document:-

1. Bidder should have satisfactorily completed any civil work/similar nature of work in Govt. department / Central Autonomous Body/Central PSU/ Central Undertaking Body/ (Educational Institute) in last one year. Works value shall not be less than 1.5 lakhs. The annual turnover of last one year should not be less than 5 lakhs.
2. The bidders should submit valid **PAN No. & GST No. with valid HSN code for relevant work.**
3. Before submitting quotes, the firm shall inspect the site to fully acquaint itself.
4. The work shall be strictly carried out as per scope of work under the supervision of Estate cell.
5. The MP-IDSA has the right to reject the quote at any stage without assigning any reason.
6. The quoted rates shall be inclusive of all taxes.
7. Firm shall submit hard copy of all documents in sealed cover by Speed post/Hand Delivery in the tender box kept at reception.
8. MP-IDSA shall not be responsible for any injury or loss to any worker of the contractor that may take place while on work. Any compensation or expenditure towards treatment for such injury or loss of the life shall be the sole responsibility of the contractor. The contractor is solely responsible for any damage or injury or

accident that may occur to any of his personnel working under his contract. No claim whatsoever arises to MP-IDSA.

9. **Terms of Payment:** Payments shall be made based on the satisfactory work done and based on the actual work.

10. **Earnest Money Deposit:** Bidders shall deposit Earnest Money Deposit (EMD) along with their bids. While submitting the bid, the vendor shall deposit Earnest Money of Rs. 1800/- by demand draft "MP-IDSA" payable at New Delhi. No other mode of remittance shall be accepted. EMD is to remain valid for a period of 90 days beyond the final bid is accepted. EMD of the unsuccessful bidders will be returned to them at the earliest latest on or before the 30th day after the award of the work. The EMD of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. EMD is not required to be deposited by those Bidders who are registered MSME, etc. The EMD will be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity period of their tender. The bidders found without EMD are liable for outright rejection.

11. **Security Deposit :** On receipt of the Letter of intent (LOI), the successful bidder shall furnish 10% of the contract value as security deposit in the form of Fixed Deposit Receipt from Nationalized Bank or Bank guarantee from Nationalised Bank. The Security deposit shall be valid for a period of fifteen days beyond the defect liability period.

12. **Defect Liability:** The work completed shall have defect liability period of 12 months from the certified date of completion. The contractor shall re-do the work, wherein defects have developed during this period under the direction of the Estate cell, at no extra cost.

13. **Rates:** Rates should be quoted as item wise rate basis in the enclosed performa as per Annexure I attached with the quotation. All rates should be inclusive of GST.

14. Scope of work is given below:-

SNO.	Nature of Work	Qty.	Unit
(i)	Providing & Fixing double scaffolding system	1	Job
(ii)	Aluminium sheet (Grade 5052), 3 mm thick for wall panel of size (8x4 feet)	5	Sheets
(iii)	Synthetic enamel paint of approved brand (nerolack, Asian or equivalent)	15	Sqm
(iv)	Labour charge for Sl no. (I, II & III)	1	Job

Note:-

- (i) Associate civil work including minor repair, cement work & debris disposal is part of work.
- (ii) Any minor work observe during aforesaid work required to be completed without any extra cost.
- (iii) All fitting must be covered while performing work.

- (iv) Contractor is expected to train his labour to carry out the work in peaceful manner without any disturbance.
- (v) The contractor has to make arrangements for cleaning the work site every day and on completion of the work from the work area at his cost.
- (vi) **The contractor shall be paid on the basis of the actual completed work as per the scope of work.**

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15. Bidders are advised to be present on scheduled date of opening.


16. The contractor shall include cost of supply & transportation of materials, labour, tools, etc. to the site. If any damage occurs during fixing of items, it shall be replaced. Required by the firm without any extra cost.

17. **Statutory Deductions:** All the statutory deductions towards GST / TDS etc. shall be made from the bill/s as applicable as per the prevailing rates under the rules. TDS as applicable will be deducted from each bill of the contractor under the statutory rules.

18. **Time Schedule:** The work shall be completed within 25 days from the date of award. A sum of Rs 500 per day will be charged for delay in completion of work. Institute, decision in this regard shall be final and binding.

19. **Critical Dates of Quotations:**

- |  |                                      |
|--|--------------------------------------|
| (i) Publish Date & Time                    | 05 <sup>th</sup> Jul 2023, 11:00 hrs |
| (ii) Quotations Submission End Date & Time | 12 <sup>th</sup> Jul 2023, 15:00 hrs |
| (iii) Quotations Opening Date & Time       | 12 <sup>th</sup> Jul 2023, 15:30 hrs |

  
Col Rajeev Agarwal (Retd)  
Assistant Director (Admin)

Price Bid

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**Subject: REPAIR/MAINTENANCE WORK AT FOYER AREA**

(Rates Quoted should be inclusive of GST)

SNO.	Nature of Work	Qty.	Unit	Rate	Amount (Rs.)
(i)	Providing & Fixing double scaffolding system	1	Job		
(ii)	Aluminium sheet (Grade 5052), 3 mm thick for wall panel of size (8x4 feet)	5	Sheets		
(iii)	Synthetic enamel paint of approved brand (nerolack, Asian or equivalent)	15	Sqm		
(iv)	Labour charge for Sl no. (II & III)	1	Job		

Total amount Quoted (in words) Rupees. ....

Note.

1. The amount quoted should be inclusive of GST. Conditional Quotes will be rejected.
2. If any discrepancy found in quoting the financial bid in words and figures, the higher quoted amount will be considered.
3. GST & TDS will be deducted as per rules from the quoted amount and may be catered for while quoting the rates.

Signature of the Bidder  
Name and Telephone No  
Name of the Agency with Seal

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