



INSTITUTE FOR DEFENCE STUDIES AND ANALYSES

No 1 Development Enclave, Rao Tula Ram Marg,

Delhi Cantt, New Delhi – 110 010

Ph. No., 26145352

Email: estatecell.idsa@yahoo.com

F.No. 523-A/34/16/2019-STA

Date: 07.02.2019

E-TENDER NOTICE FOR “GUEST HOUSE MANAGEMENT INCLUDING SECURITY & HOUSEKEEPING SERVICES AND PROVIDING CATERING SERVICES FOR THE CONFERENCES/EVENTS AND THE GUEST HOUSE”.

(IN TWO BID SYSTEM)

Prescribed format (as enclosed at Annexure I - IX) are invited under two bid system for **Guest House Management Including Security & Housekeeping services and Providing Catering Services for the Conferences/Events and the Guest House**, for a period of three years from reputed service providers. IDSA premises located at No. 1 Development Enclave, Rao Tula Ram Marg, Delhi Cantt, New Delhi -110 010. **The bids shall remain valid up to 90 days from the last date of submission of bids.**

Detailed Tender Documents are available on line from the date of tender publication at <https://www.tcil-india-electronictender.com>, www.idsa.in and <https://eprocure.gov.in>. The interested bidders are advised to register themselves with e-procurement Portal at - <https://www.tcil-india-electronictender.com> to participate in the e-Tender. The bidders should download and then upload duly signed tender form and their bids along with scanned copies of all the relevant certificates, documents etc. in support of their technical bids on the <https://www.tcil-india-electronictender.com>, latest by **14 March 2019 upto 1500 hrs**. Hard copies of the relevant documents also to be submitted along with (1) Demand Draft for Rs. **75,000/- (Rupees Seventy Five Thousand Only)** in favour of “IDSA” payable at New Delhi as Earnest Money Deposit and (2) **Passphrase** (3) **Annexure I to VII** which shall be submitted in sealed addressed to the **Estate Manager, Institute for Defence Studies and Analyses**, may be sent at the Institute’s address mentioned above by Speed Post / By hand delivery at Tender Box kept at the reception office, should reach on or before **1500 Hrs, 14 March 2019** duly mentioning on top right hand corner of the sealed envelope “**EMD/Passphrase & Annexure I to VII for “Guest House Management Including Security & Housekeeping Services and Providing Catering Services for the Conferences/Events and the Guest House”.**”

All the tenders are to be submitted on the prescribed forms, as enclosed **Annexure I - VII**, duly signed, stamped and dated on each page as their unconditional and explicit concurrence to the terms and conditions laid down by the Institute.

The financial bids shall only be opened for technically qualified firms in presence of the bidders or their authorized representative, (not more than one person), may be present at the time of opening of the bids, if they desire.



IDSA reserves the right to accept or reject any or all quotations including the lowest bidder without assigning any reason at its sole discretion and the decision of the IDSA will be final and binding to all concerned.

Critical Dates of Tender:

(i) Publish Date & Time	12/02/2019, 10:00 hrs
(ii) Document Download Start Date & Time	12/02/2019, 10:30 hrs
(iii) Bid Submission Start Date & Time	12/02/2019, 11:00 hrs
(iv) Bid Submission End Date & Time	14/03/2019, 15:00 hrs
(v) Offline submission of tender fee, EMD and other supporting documents	14/03/2019, 15:00 hrs
(vi) Bid Opening Date & Time	15/03/2019, 15:00 hrs
(vii) Cost of the tender	Free of Cost

Note: Contractor may inspect the Campus & assess its requirement before bidding the tender.

Corrigendum / addendum / modification to this tender, if any, will be notified through <https://www.tcil-india-electronictender.com>, www.idsa.in and <https://eprocure.gov.in> only.




Hemant Kumar १५/३
Estate manager